

Information Technology Authorization Committee

Wednesday, October 24, 2007

1:00 p.m. – 3:00 p.m.

**100 North 15th Avenue, Ste. 300, A, B, C
Phoenix, Arizona**

Minutes

Present

Senator Bob Burns	State Senate
Dave Byers	Supreme Court - Karl Heckart attending
Dawn Chicky	Private Industry - Teleconference
Chris Cummiskey	Director, GITA
Rod Lenniger	Private Industry - Teleconference
Dr. William Lewis	Private Industry
Beth McMullen	Private Industry
Stephen Owens	Agency Director- Ron Hardin attending
Anthony Rodgers	Agency Director
Kim Snyder	Private Industry

Absent

Jim Apperson	State Government
Steve Peru	Local Government
Richard Stavneak	Joint Legislative Budget Committee

Call to Order at 1:00 p.m. by Chairman Chris Cummiskey

Director's Report

Approval of September 2007 Minutes

Pursuant to A.R.S. 38-341-01(B), minutes of the Information Technology Authorization Committee are recorded by tape recorder. Taped minutes are maintained permanently in the GITA office. Public access and review of ITAC minutes are available by appointment Monday through Friday during normal business hours. Please contact Margaret Mueller at 364-4770 to arrange for an audit of the tape-recorded proceedings.

AHCCCS

**AHCCCS Health Information Exchange and Electronic
Health Record (HleHR) Utility**

Frank Somers, GITA, Oversight Manager

Anthony Rodgers, AHCCCS, Director

Jim Wang, AHCCCS, CIO

Perry Yastrov, AHCCCS, HleHR Utility Project Director

Project Approved with Conditions:

As a result of the procurement process, should the cost exceed the PIJ estimate by 10% or more or should there be significant differences in the technology, scope of work or implementation schedule, your staff must revise the PIJ to reflect the changes and submit it to GITA for review and approval prior to the expenditure of funds.

Corporation Commission

**Corporations Division Main Line of Business Database
Application Replacement**

Frank Somers, GITA, Oversight Manager

Clark Lathrum, Corporation Commission, CIO

Project Approved

Department of Public Safety

**Public Safety Communications Commission Statewide
Radio System Demonstration Project**

Frank Somers, GITA, Oversight Manager

Curt Knight, DPS, Public Safety Communications Commission, Executive Director

Jeff Miner, DPS, Public Safety Communications Commission, Project Manager

John Murray, Sr. VP, Federal Engineering Inc., Consultant Engineer

Project Approved with Conditions:

1. DPS must document and retain all engineering designs and specifications and create a formal process for engineering change orders to include the reason for the change, a fixed cost price quote from the vendor, and documented testing and acceptance procedures.
2. The project plan must be expanded to identify the order and duration of each location build-out/upgrade, and the elapsed time for testing, training and acceptance.

3. As part of the testing and acceptance process, DPS must conduct simulated stress testing of communications trunking, including emergency alert call transmission and receipt, documentation for dispatch centers for multi-band operations, documentation, policies and procedures for the creation and modification of trunked talkgroups, and end-user documentation to define normal and emergency communications procedures.
4. If additional hardware, software or services are required at a cost of 10% or more over and above the estimated cost in the PIJ, DPS staff must submit a PIJ amendment to GITA for review and approval prior to the expenditure of funds.
5. At the end of the Demonstration Project the Department must prepare a report of lessons learned and a full accounting of the costs for all equipment and services, the value of retained assets and inventory, and the continuing annual operating cost for the demonstration system to be provided to GITA and ITAC for review.

Department of Revenue

BRITS Contract Amendment

Frank Somers, GITA, Oversight Manager

Susan Silberisen, Department of Revenue, CIO

Contract Approved

Meeting Adjourned: 2:25 p.m.

Next Meeting November 14, 2007

10/25/07

M.M.